



Cyngor Tref Castell Newydd Emlyn

Newcastle Emlyn Town Council

DRAFT MINUTES

Draft Minutes of the monthly meeting of Newcastle Emlyn Town Council held on Thursday 27th June 2024 at 7.00pm at the Cawdor Hall
Present:- Mayor – Cllr Peter Lewis, Councillors:- Allan Davies, Barry Evans, Hazel Evans. Alan Jones, Jayne Ludgate, Rhodri Phillips, Dave Thomas, Maureen Webley. Clerk: Stella Jones. Also present: PCSO Leah Jones

1. **06/24 Ymddiheiriadau am Absenoldeb / Apologies for Absence** – Cllr Odette Little, CC K Howell

2. **06/24 Datgelu Diddordeb Personol ac Ariannol dan Eitemau Busnes sydd wedi eu Rhestru Isod / To Disclose Personal & Pecuniary Interests in Items of Business listed below**

Finance – Cllr H Evans – 9.2.S/O, 9.1.vi. & xi, Cllr P Lewis – 9.1.xx.

3. **06/24 Heddlu / Police** – PCSO Leah Jones was asked whether she could put a little pressure on the County Council regarding road safety to pedestrians at the wall opposite EdeJa – *she agreed to this*

4. **06/24. i. I Gymeradwyo Cofnodion Cyfarfod Blynyddol ar 16.05.2024 / To approve the Minutes of the Annual Meeting on 16.05.2024 :-**

Proposer – Cyng Alan Jones

Seconded – Cyng Maureen Webley

ii. **I Gymeradwyo Cofnodion Cyfarfod Misol Mai 16eg 2024 / To approve the Monthly Meeting Minutes held on the 16th May 2024 at the Cawdor Hall**

Proposer - Cllr Allan Davies

Seconded – Cllr Barry Evans

5. **06/24 Materion yn Codi / Matters Arising**

Ref : Annual Meeting 16/05/2024

5.05/24 Council Representatives on Committees - Cllr Rhodri Phillips has agreed to represent the Council on the King George V & Cllr Dave Thomas on the Traders Committee.

Ref 10.i.07/23 Old Courthouse – the Clerk had received a copy of a Draft Lease from CCC - *it was agreed that it was necessary to hold a separate meeting to go through the contents of the lease and for the Clerk to circulate the Draft Lease to Councillors.*

Ref 6.xi01/24 Amphitheatre – Council was informed that the planning application had gone in to CCC – *Clerk to circulate drawings*

Ref 10.i. 05/24 Hanes Emlyn – Cllr B Evans stated that he had purchased a camera himself and would use it in the forthcoming week in to the cavity, he also stated that the skirting had been removed and the wall finished and painted

Ref 10. li.05/24 KWT Shed – the shed is now in place

Ref 6.iv.05/24 Land adjoining Maes Llewelyn Residential Home – Clerk had received a copy of the lease

6. **06/24 Gohebiaeth / Correspondence**

i. email – CCC – Breakdown of Election Costs – *circulated*

ii. email – Madhatters Walk for Parkinsons - Save the date and please Register! 14th July 2024 Llandysul – *circulated* – Cllrs J Ludgate & D Thomas will be participating

iii. email – CCC – Planning Applications 13/05/2024 - 17/05/2024 - *circulated*

iv. email – Parliament UK - Safety of Lithium ion Batteries and e-bikes and scooters – *circulated*

v. email – 20's Plenty for Us Team – Diolch am 20 / Thanks for 20 - *circulated*

vi. email – CCC – Planning Applications 27/05/2024 - 31/05/2024 – *circulated*

vii. email – OVW - Launch of New Biodiversity Resources – *circulated*

viii. email – OVW - Holocaust Memorial Day 2025 - *circulated*

ix. email – OVW - News Bulletin – *circulated*

x. email – Tivyside Show 2024.- *circulated*

xi. email – CCC - Planning Applications 03/06/2024 - 07/06/2024 – *circulated*

xii. email – NCE& DCC –A Request letter of support for free parking day – *circulated* – support

xiii. email – CCC – Community Grant Funding Available up to £2000 - *circulated*

xiv. email – Landsker is celebrating 25 years of trading! – invitation to their Ball – *circulated*

xv. email – CCC - Planning Applications 10/06/2024 - 14/06/2024 – *circulated*

xvi. email – OVW - June, July, August & September Training Dates – *circulated*

xvii. email – Welsh Wildlife.Org – Teifi River Relay Source to Sea 2024 –

xviii. email – Invitation to the AGM Cadernid 12/06/24 @ 7pm– *circulated*

xix. email – OVW - Taith - Celtic Wildflowers - Tour 2.7.24 AM – *circulated*

xx. email – CCC - Pre-election guidance – *circulated*

Signed _____

Date _____

- xxi. email – Letter from Ken Skates MS, Cabinet Secretary for North Wales and Transport - 05-06-2024 – *circulated*
- xxii. email – Letter of apology from Finley Stephens – *circulated*
- xxiii. email – Hywel Dda University Health Board Stakeholders Reference Group Draft Minutes, 2 May 2024 – *circulated*
- xxiv. email – Jill Nichols – Fire in Baby Changing Room at Mart Toilets – *circulated* – *Clerk to speak with Barry O’Halrahan about the possibility of opening the end toilet and also move the baby changing unit into the same toilet*
- xxv. email - National Junior Road Race & Time Trial Championships 2024 on 29th & 30th June locally – *circulated* – *signs have been circulated around the town and new signs are being printed by Action Graffix as last years were not appropriate*
- xxvi. email - NCE& DCC – Letter of thanks for financial support
- xxvii. email – DPP - Child Poverty Innovation and Supporting Communities Grant – *circulated*
- xxviii. email – CCC – Event for Carms T&CCS during Wales Nature Week. 29TH June – 7th July – *circulated*
- xxix. email – CCC – Reminder for those signed up for the Course - Code of Conduct Training - 28.06.24 – *circulated*
- xxx. email – G Girardey Unit 2 – *giving notice to vacate the unit – it was agreed that Cllr Webley could put signs up advertising the vacancy*
- xxxi. email – CCC - Planning Applications 17/06/2024 - 21/06/2024 – *circulated*
- xxxii. email – CCC – Draft Lease for Old Court House
- xxxiii. email - Briefing on the new South West Wales Regional Transport Plan – *circulated*

7. 06/24 Adroddiadau Pwyllgorau / Committee Report

- i. **Finance Committee** – proposed that the council raise the hourly rate for the toilet caretakers/cleaners to £11.50 per hr. The Clerk’s salary be raised by 5% [*Cllr H Evans & the Clerk left the meeting during discussion*] The Council was in agreement with the F.C. proposals. Proposer: Cllr Barry Evans Seconded: Cllr Allan Davies
- ii. **Collective** – Cllr D Thomas stated that everything was on track for 27th July
- iii. King George V Playing Field – Cllr R Phillips stated that the meeting had been cancelled due to lack of support

8. 06/24 Ceisiadau Cynllunio / Planning Applications

PL/07892 – Proposed rear extension - The Elms, Newcastle Emlyn, SA38 9RD – *no observations*

9. 06/24 Materion Ariannol / Financial Matters

- i. To Receive and Accept Audited Accounts – Proposer - Cllr D Thomas Seconded – Cllr A Jones

1. Invoice

i.	Wyn Davies, Handyman (05/05/24 – 26/05/2024).....	£620.00
ii.	Jenny Nichols-Long (16/05/24- 19/06/24)	£357.00
iii.	Jill Lowry (13/05/24-15/06/24)	£472.50
iv.	Cardigan Bay Trading [Mart toilets]	£31.98+£24.99..... £56.97
v.	Cardigan Bay Trading [Clock Toilets]	£57.17
vi.	Ceios Davies	£1,790.40
vii.	A James [unblocking Mart Toilets]	£312.00
viii.	Dyfed Alarms	£144.00
viii.	Squeaky Clean Windows	£30.00
ix.	Audit Wales[2021/22].....	£275.00
x.	Audit Wales[2022/23]	£205.00
xi.	TVBS Ltd	£51.94
xii.	CCC [Auditing of Accounts]	£264.00
xiii.	HCE Planning Application Fee	£115.00
xix.	Jenny Wheeler	£635.10
xx.	Peter Lewis [Baby Changing facility]	£179.95

2. S/O or D/D

LAS [per 4weeks]	£113.16
Clerk’s Salary	£394.80
OCTOPUS	£150.38
OCTOPUS	£155.03
PWLB.....	£1,330.71
DWR CYMRU	£86.00
CCC [Rates]	£371.00

3. Credit

i. Rental of Courtyard, Cawdor Hall

UNIT 1 [Karen Wilkinson].....	£160.00
UNIT 2 [G&I Girardey]	£160.00
UNIT 3 [T Cannon].....	£144.00
UNIT 4 [Stacey Sayers].....	£195.06
ADVANCE GRANT	£7,800.00
SJ STEPHENS[payment for toilet bins].....	£30.00
Unit 1 Electricity	£36.55
VAT RETURNS.....	£9,634.32

Signed _____ Date _____

4. Requests for Financial Assistance

i. Tivyside Show 2024 - £100

10. 06/24 Materion Angen Trafodaeth / Matters for Discussion

a. Standing & Finance Orders – *It was agreed to accept the orders as they are with one addition that should a Councillor or a member of the public request to attend the meeting via ZOOM this could be arranged provided three days warning was given to the Clerk.* Proposed – Cllr H Evans Seconded – Cllr J Ludgate

11. 06/24 Date of next meeting

Nos Iau Gorffennaf 18ed 2024 am 7.00yh yn Neuadd Cawdor / *Date of Monthly Meeting July 18th 2024 at 7.00pm, Cawdor Hal*

12. 06/24 Sylwadau'r Cynghorwyr / Councillors' Comments

1. Cllr. Rh Phillips – i. enquired as to how he was to relay the meeting of the Park Committee to the Council – *verbally*
2. Cllr D Thomas – i. enquired about the Totem – Cllr H Evans stated that Rhian ?? had asked whether Primulus had been in Touch – *as yet they had not*
ii. enquired when the wall opposite EdedaJ was going to be repaired – *Cllr H Evans stated that she had met with a member of CCC and they had stated that they would do it in the next week, and she would chase them up again.*
3. Cllr A Jones – i. stated that the Castle Grounds needed sprucing up – *following discussion it was agreed to see whether volunteers could help out with this or possibly some groups would be willing to help out.*
4. Cllr P Lewis – i. stated that the Soap Dispenser had been replaced in the Cawdor Hall Toilets and also the damaged Baby Changing Unit has been replaced.

The meeting terminated at 8.25pm .

Signed _____ Date _____